

**Policy & Finance (P&F) Committee - P & F Budget 2025-26**  
 Saltash Town Council  
 For the 4 months to July 2025

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
<b>P&amp;F Operating Income</b>				
4901 PF Bank Interest Received	111,088	38,255	18,076	20,179
4908 PF Misc Income	135	0	0	0
4902 PF Insurance Claim	0	0	37,563	(37,563)
<b>Total P&amp;F Operating Income</b>	<b>111,223</b>	<b>38,255</b>	<b>55,639</b>	<b>(17,384)</b>

<b>P &amp; F Operating Expenditure</b>				
6200 PF Bank Charges	1,187	1,922	412	1,510
6201 PF Audit	3,300	4,000	(2,100)	6,100
6202 PF Civic Occasions (including Road Closures)	4,182	9,500	605	8,895
6203 PF Mayors' Allowance	5,418	5,581	1,116	4,465
6204 PF Councillors' Allowance	1,679	3,946	0	3,946
6205 PF Insurance	17,642	30,510	11,496	19,014
6206 PF Youth Council	4,726	4,000	0	4,000
6208 PF Subscriptions	15,980	16,869	15,791	1,078
6210 PF Community Chest	4,015	10,300	2,355	7,945
6211 PF Website Maintenance	746	1,030	145	885
6213 PF Councillor Training & Expenses	274	1,100	612	488
6214 PF Health & Safety	6,462	9,127	1,914	7,213
6217 PF Data Protection	80	206	73	133
6220 PF Festival Fund	15,088	15,450	10,575	4,875
6221 PF Town Messenger	3,630	4,378	660	3,718
6222 PF Commissioning Youth Work	59,069	60,842	20,280	40,562
6224 PF Professional Costs	5,969	5,000	2,001	2,999
P&F IT/Office Costs	37,361	33,776	11,208	22,568
6650 ST PF Parking Space	286	320	284	36
6653 ST PF Staff Clothing	36	252	12	240
6655 ST PF Staff Travelling Expenses	209	252	112	140
6230 PF Social Media Advertising	0	1,000	37	963
<b>Total P &amp; F Operating Expenditure</b>	<b>187,342</b>	<b>219,361</b>	<b>77,589</b>	<b>141,772</b>

<b>Total P&amp;F Operating Surplus/ (Deficit)</b>	<b>(76,119)</b>	<b>(181,106)</b>	<b>(21,950)</b>	<b>(159,156)</b>
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<b>P&amp;F EMF Expenditure</b>				
6271 PF EMF Election	450	55,909	0	55,909
6272 PF EMF Robes & Civic Regalia	1,624	9,719	478	9,241
6273 PF EMF Legal Fees	0	5,601	0	5,601
6275 PF EMF Neighbourhood Plan	195	8,150	77	8,073
6278 PF EMF CIL Planning Income	0	18,823	0	18,823
6280 PF EMF Town Vision	430	9,665	0	9,665
6281 PF EMF Town Vitality Funding Grant	58,617	29,444	29,444	0



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6282 PF EMF Funding Bids (Consultancy Fees)	9,880	10,201	0	10,201
6284 PF EMF Consultations	0	2,000	0	2,000
6285 PF EMF Twinning	0	500	0	500
6287 PF EMF Website (Capital Expenditure)	0	6,000	0	6,000
6370 PF EMF Computer & Office Equipment Renewal	3,771	15,597	10,717	4,880
<b>Total P&amp;F EMF Expenditure</b>	<b>74,967</b>	<b>171,609</b>	<b>40,716</b>	<b>130,893</b>
<b>Total P&amp;F Expenditure (Operational &amp; EMF)</b>	<b>262,308</b>	<b>390,970</b>	<b>118,305</b>	<b>272,665</b>
<b>Total P&amp;F Budget Surplus/ (Deficit)</b>	<b>(151,085)</b>	<b>(352,715)</b>	<b>(62,666)</b>	<b>(290,049)</b>

**To/From Reserves & Budget Virements**

- 6278 PF EMF CIL Planning Income includes income received in April 25 for £4,568
- 6281 PF EMF Town Vitality Funding Grant includes S106 funding from CC for £33,585
- 4902 PF Insurance Claim includes income received for damage to Pontoon - £37,563

**1. P&F IT/Office Costs**

Nominal Code	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
6300 Telephone	4,019	3,046	847	2,199
6301 Stationery	4,239	3,090	500	2,590
6303 Copier Maintenance	4,823	4,754	2,293	2,461
6305 Finance Software	3,793	4,362	1,860	2,502
6306 IT Maintenance	19,444	18,524	5,688	12,836
<b>TOTALS</b>	<b>36,318</b>	<b>33,776</b>	<b>11,188</b>	<b>22,588</b>

- Key**
- Spending is on target as predicted at this point in the financial year
  - Spending is higher than anticipated and needs to be monitored closely
  - Budget is overspent - requires investigation and recommend virement